

PASA/L. Hill Bonin, Jr. Memorial Scholarship Award GUIDELINES

Purpose of the Award

The PASA/L. Hill Bonin, Jr. Memorial Scholarship Award was created to award talented and deserving students of the performing arts with funds for enhancing their talents through participation in advanced study and/or classes beyond those available in their present study programs. It is especially aimed at applicants pursuing careers or professional training in the performing arts or arts administration. At times, awards to groups that provide opportunities to students for enhancing their performing arts talents will be considered.

Funding and Amount of Award

Funds have been placed in the Performing Arts Society of Acadiana (PASA) foundation under the name of PASA/ L. Hill Bonin, Jr. Memorial Scholarship Award. Each year, the principal and interest on this account will be used to provide an award in the amount determined by the committee, with a maximum award of \$2000 each year.

Eligibility

A. Students

To be considered for this award, students must:

- be enrolled in any high school or college in the parishes directly served by PASA.
- be planning to pursue a career or professional training in the performing arts or arts administration.
- be a citizen of the United States and a Louisiana resident.
- have an overall Grade Point Average of 3.0 (B average) or higher on their high school or college transcript.

B. Organizations

To be considered for this award, groups or organizations must:

- propose a production, performance, or activity that involves high school or college students.
- ensure that the funds will be used for the enhancement of the talents of the students in the performance.

Application Forms

A. In the fall of each year, area school boards, private schools, and local colleges will receive a letter announcing the PASA/L. Hill Bonin, Jr. Memorial Scholarship Award and the required application forms. These offices will forward the information to individual schools and/or students. The Award will also be advertised in the local press and media.

B. Forms may be downloaded online at www.pasaonline.org

How to Apply

A. Applications must be an **official application** for the PASA/L. Hill Bonin, Jr. Memorial Scholarship Award form. The application forms are different and available for individuals and organizations. Additional pages can be added if necessary for furnishing complete information. Applications must be typed.

B. A **detailed expense budget** must be included with the application, explaining the exact expenditures intended with the award funds. Travel expenses may be included only if they are deemed necessary for participation in the proposed training activities. Funds must be used by May 31 of the year following the award. Receipts for funds utilized must be provide to PASA by May 31 as well.

C, The application form for *individuals* must include **three letters of recommendation** and a **high school or college transcript**.

D. The application form for *organizations* must include **two letters of recommendation**.

E. Completed forms and all attachments must be submitted to the PASA office between January 2 and March 15. Mail completed forms to Performing Arts Society of Acadiana, P.O. Box 52979, Lafayette, LA 70505 or hand deliver them to the PASA office at 109 E Vermilion St, Suite 101, Lafayette, LA 70501.

Evaluation Criteria

A selection committee will evaluate all proposals using the following evaluation criteria:

A. **Artistic Merit**—quality of the proposed training, the expertise of the artists involved, the possible contribution to the art form by the recipient as a result of the training, evidence that applicant will be pursuing excellence and improvement in the performing arts.

B. **Planning and Design**—well-planned and designed proposal, adequate resources specified, realistic time frame.

C. **Budget**—appropriate request and use of award funds, expenditures aimed at goals of PASA /L. Hill Bonin, Jr. Memorial Scholarship Award.

Selection of Recipient

A. The selection committee will consist of the following members:

- President of PASA or appropriate designee.
- President-Elect of PASA or appropriate designee.
- One additional member of the PASA Executive Committee.
- One PASA board member who is not a member of the Executive Committee
- Joyce Bonin, one of her family members, or her designee.

- B. The chair of the committee shall be elected by the members. The chair will report committee activities at PASA board meetings.
- C. Applications will be screened to assure that they meet all eligibility requirements.
- D. Applications of the eligible candidates will be submitted to the chair of the committee who will then convene committee members to review them during the month of March each year.
- E. The committee will select the winner by ballot vote. In the event the committee is unable to reach a decision based on the written materials, they may decide to interview one or more of the applicants to assist in the decision.
- F. The recipient will be the applicant with the majority of votes.
- G. The recipient will be notified by letter after May 1 and also announced at the Annual Meeting of PASA in June. In addition, the winner will be introduced at the first performance of the next PASA season.

Distribution of Award Funds

Disbursement of funds will be handled by PASA personnel following appropriate documentation from the committee chair.